



**Public Health**  
Prevent. Promote. Protect.

## North Central Public Health District

### North Central Public Health District Full Board of Health Meeting

**Date:** Tuesday, July 13th, 2021

**Time:** 4:00 p.m. to 6:00 p.m.

**To Be Held Electronically:**

**Google Meet joining info:**

Video call link: <https://meet.google.com/qog-itwy-aa>

**Or join by Phone and dial:** (US) +1 413-679-2215 PIN: 574  
164 805#

## AGENDA

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### 1. Call to Order

- Introductions
- Establish a Quorum
- Requests to add items to the Agenda
- Requests for Public Comments

### 2. Action Items

- 6/8/2021 Board of Health Meeting Minutes
- A/P Check Reports – April, May, June 2021
- A/P Check Reports – July 2021

### 3. Non-Action Items

- COVID-19 Update
  - Vaccine Moving Forward – Martha McInnes
  - COVID and In-person Schools – Dr. McDonell
- Staff Retirement Recognition of Kathi Hall
- Contracts Summary
- Interim Administrator Report
  - July 2021

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel\*\**



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## North Central Public Health District

### North Central Public Health District Board of Health Executive Session

**Date:** Tuesday, July 13, 2021

**Time:** Approximately 4:45 p.m. (Time is approximate only)

**To Be Held:** North Central Public Health District, 419 East 7<sup>th</sup> Street, The Dalles, OR 97058

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### AGENDA

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1. **Welcome**
  
2. **Executive Session**
  - Executive Session pursuant to ORS 192.660 (2) (a) to consider the employment of a public officer.

Note: This agenda is subject to last minute changes.

Meetings are ADA accessible. If special accommodations are needed please contact NCPHD in advance at (541) 506-2626. TDD 1-800-735-2900. NCPHD does not discriminate against individuals with disabilities.

*\*\*If necessary, an Executive Session may be held in accordance with: ORS 192.660(2) (a) to consider the employment of a public officer, employee, staff member or individual agent; ORS 192.660 (2) (d) Labor Negotiations; ORS 192.660 (2) (h) Legal Rights; ORS 192.660 (2) (e) Property; ORS 192.660 (2) (i) Personnel\*\**



**Public Health**  
Prevent. Promote. Protect.

**NORTH CENTRAL PUBLIC HEALTH DISTRICT**

419 East Seventh Street  
The Dalles, OR 97058-2676  
541-506-2600  
[www.ncphd.org](http://www.ncphd.org)

**North Central Public Health District  
Board of Health Meeting Minutes  
June 8<sup>th</sup>, 2021**

**Board Members In Attendance:** Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County (Late/Left early); Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; Commissioner Kathy Schwartz – Wasco County, Taylor Steen – Wasco County (Late)

**Board Members Absent:** David Anderson – Gilliam County

**Staff Present:** Shellie Campbell – Interim Director NCPHD; Kathi Hall – Fiscal Manager NCPHD; Laurie Jupe – Executive Assistant; Nicole Bailey – EH Supervisor NCPHD; Lucy Mondragon – NCPHD; Paula Grendel – EH Trainee NCPHD; Eric Grendel – EH Trainee NCPHD; Janelle Sandoz – Nurse NCPHD; Ursula Schaefer – Program Secretary NCPHD

**Guests Present:** Members of the Public: Amy Scholze

**Minutes taken by:** Laurie Jupe

**SUMMARY OF ACTIONS TAKEN**

**MOTION by Commissioner Joan Bird, and seconded by Commissioner Pat Shannon, to accept the May 11<sup>th</sup>, 2021 Board of Health meeting minutes as presented.**

Vote: 5-0  
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; Commissioner Kathy Schwartz – Wasco County  
No: 0  
Abstain: 0  
Motion: Carried

**MOTION by Commissioner Joan Bird, and seconded by Commissioner Pat Shannon, to accept Resolution 2021-03 - Reserve for Vehicle; Resolution 2021-04 – Reserve for COVID-19 Response; Resolution 2021-05 – Appropriations FY 2021-2022; Resolution 2021-06 – Adopting FY 2021-2022 Budget as presented.**

Vote: 6-0  
Yes: Commissioner Joan Bird – Sherman County; Roger Whitley – Sherman County; Jayme Mason – Sherman County; Commissioner Pat Shannon – Gilliam County; Dani Sperry – Gilliam County; Commissioner Kathy Schwartz – Wasco County  
No: 0  
Abstain: 0  
Motion: Carried

**CALL TO ORDER:** Commissioner Kathy Schwartz called the Public Board of Health meeting to order at 4:02 p.m.

**Introductions:**

1. None

**Establish a Quorum**

1. A quorum of the board members present was established.

**Requests for Additions to the Agenda**

1. None

**Request for Public Comment**

1. None

**ACTION ITEMS**

1. Approval of past meeting minutes.
  1. A motion was made to approve the May 11th, 2021 Board of Health meeting minutes as presented.
2. No Approval of A/P Check reports for April, May, and June 2021 was made.
  1. Questions and feedback were requested but no motion and approval made.

**Commissioner Schwartz closed the Public Board of Health Regular Meeting at 4:06 p.m.**

**Commissioner Schwartz opened the Public Budget Hearing and Adoption Meeting at 4:07 p.m.**

**BUDGET HEARING AND ADOPTION**

1. Kathi Hall, NCPHD Fiscal Manager, reviewed the proposed FY 2021-2022 budget revenues, expenditures, and resolutions with the board members.
2. A Motion was made to approve as presented:
  1. Resolution 2021-03 - Reserve for Vehicle.
  2. Resolution 2021-04 – Reserve for COVID-19 Response.
  3. Resolution 2021-05 – Appropriations FY 2021-2022.
  4. Resolution 2021-06 – Adopting FY 2021-2022 Budget.
3. Commissioner Schwartz called for Public Comment on the proposed budget FY 2021-2022.
4. Commissioner Schwartz called for Board member discussion, questions and feedback on the proposed budget FY 2021-2022.

**Being no further business Commissioner Schwartz closed the Public Budget Hearing and Adoption Meeting at 4:14 p.m.**

**Commissioner Schwartz re-opened the Public Board of Health Meeting at 4:15 p.m.**

**NON-ACTION ITEMS**

1. COVID-19 Update
  1. Shellie Campbell updated the board on the current COVID-19 status.

2. Wasco County is currently moving to the lower risk category. Gilliam and Sherman remain in the low risk category.
3. OHA is releasing some funds for local communities support.
  - a. Local county Public Health departments are creating an Equity Plan to outline their plans for serving their vulnerable populations and communities.
  - b. The NCPHD Equity Plan has been submitted to OHA.
  - c. Once OHA approves the Equity Plan copies will be forwarded to all Board Members.
4. Schools and Successes COVID-19 Response presentation by Janelle Sandoz and Martha McInnes.
  - a. Janelle and Martha outlined the COVID-19 and vaccination response and successes for Wasco, Sherman, and Gilliam counties schools and districts.
5. Discussion, questions and feedback were requested.

## 2. Director Hire Timeline

1. Commissioner Schwartz outlined the status and next steps for the hiring of the new NCPHD Director.
  - a. The position was posted and closes on June 11, 2021.
  - b. The Recruiting Committee will be setting up an initial meeting to review applicants.
  - c. The meeting will be an Executive Session and a PSA notice will be sent out as per requirements.
2. Discussion, questions and feedback were requested.

## 3. Contracts Summary

1. **GASB 75 SERVICES AGREEMENT** between CIS Trust (CIS) and North Central Public Health District (NCPHD) to provide GASB 75 OPEB required services.
  - a. *Fiscal Impact:* Estimated cost to NCPHD of \$1,500. (This figure changes with the number of staff)
2. **LETTER OF AGREEMENT 2021** from Pauly Rogers & Co. to North Central Public Health District reviewing the work done for the financial audit review.
  - a. *Fiscal Impact:* None
3. **OREGON RHCARE MEDICAL SERVICES AGREEMENT** between Oregon Health Authority Reproductive Health Program and North Central Public Health District (NCPHD). This agreement outlines the conditions for being certified as an RHCare Agency with the State of Oregon, Oregon Health Authority (OHA), Reproductive Health (RH) Program and to receive payment for reproductive health services provided in NCPHD's clinic.
  - a. *Fiscal Impact:* No set fiscal impact. Any impact will vary with clinical services provided.
4. **1015198\_NCENRAL\_AMENDMENT 2\_EXECUTED** is a Research Subaward Agreement between Oregon Health & Science University and North Central Public Health District regarding funds to be used to provide CACOON services.
  - a. *Fiscal Impact:* \$28,282
5. **OEM DR 4499 AMENDMENT #1** between the State of Oregon and North Central Public Health District (NCPHD) through the Oregon Military Department Office of Emergency Management. This amendment extends the deadline from the original contract.
  - a. *Fiscal Impact:* No fiscal impact.

4. Directors Report

1. Shellie Campbell presented the Interim Directors report to the Board.
2. Questions and feedback were requested.

Being no further business to be conducted at this time, Commissioner Kathy Schwartz adjourned the Board of Health meeting at 5:04 p.m.

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*Signature*

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*Date*

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Printed Name

**Accounts Payable Checks  
Issued March 2021**

Check Date	Check Number	Vendor Name	Amount
3/10/2021	807	IRS	\$15,996.08
3/10/2021	808	ASIFLEX	\$245.00
3/10/2021	809	P E R S	\$16,366.15
3/10/2021	810	OREGON STATE, DEPT OF REVENUE	\$4,197.64
Held in Que	811	IRS	\$16,340.02
3/25/2021	812	ASIFLEX	\$245.00
3/2/2021	14139	BANKMAN, JUDY	\$400.00
3/2/2021	14140	CARDOSI, AVERY	\$231.00
3/2/2021	14141	CIS TRUST	\$34,524.40
3/2/2021	14142	HENRY SCHEIN	\$1,403.43
3/2/2021	14143	OFFICE DEPOT	\$314.83
3/2/2021	14144	VIDENI CONCEPTS, LLC, SHILO INN & SUITES	\$525.60
3/10/2021	14145	ADVANCED TECH SERV	\$81.50
3/10/2021	14146	AFFORDABLE CARE NW, DBA HELPING HANDS	\$220.00
3/10/2021	14147	AHLERS & ASSOCIATES	\$860.00
3/10/2021	14148	BEERY ELSNER & HAMMOND LLP	\$1,664.50
3/10/2021	14149	FRANKLIN, SARAH	\$3,862.50
3/10/2021	14150	H2OREGON BOTTLED WATER INC.	\$24.00
3/10/2021	14151	INTERPATH LABORATORY INC.	\$67.65
3/10/2021	14152	MID-COLUMBIA MEDICAL CENTER	\$603.75
3/10/2021	14153	ONE TREE HILL, LLC, LYNDA MAREE WEBBER	\$2,250.00
3/10/2021	14154	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$700.00
3/10/2021	14155	OREGON STATE, DEPT OF HUMAN SERVICES	\$10,000.00
3/10/2021	14156	RICOH USA INC.	\$6.96
3/10/2021	14157	SAIF CORPORATION	\$894.16
3/10/2021	14158	SATCOM GLOBAL INC.	\$64.24
3/10/2021	14159	STAPLES ADVANTAGE	\$245.66
3/10/2021	14160	STRATUS AUDIO, INC.	\$25.44
3/10/2021	14161	US BANK	\$5,324.76
3/11/2021	14162	CA STATE DISPURSEMENT UNIT	\$231.50
3/11/2021	14163	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
3/24/2021	14164	CARDOSI, AVERY	\$273.00
3/24/2021	14165	CYTOCHECK LABORATORY LLC	\$217.50
3/24/2021	14166	DIXON-SHANE LLC, R&S NORTHEAST LLC	\$1,560.00
3/24/2021	14167	HENRY SCHEIN	\$780.80
3/24/2021	14168	IMMENSE IMAGERY	\$2,581.00
3/24/2021	14169	MCINNES, MARTHA	\$13.96
3/24/2021	14170	MID-COLUMBIA FIRE & RESCUE	\$1,440.00
3/24/2021	14171	NELSON TIRE FACTORY DBA, GILL'S POINT S	\$289.90
3/24/2021	14172	OFFICE DEPOT	\$307.00
3/24/2021	14173	OPTIMIST PRINTERS	\$2,137.00
3/24/2021	14174	OREGON STATE, DEPT HUMAN SERVICES-OFS	\$4,280.67
3/24/2021	14175	PARKMAN & WILKEN LLC	\$849.68

PAYROLL A/P (EFT)

PAYROLL A/P

3/24/2021	14176	SANDOZ, JANELLE	\$96.88
3/24/2021	14177	SKY'S COLLN.REPAIR DBA, FIX AUTO THE DALLES	\$164.99
3/24/2021	14178	U.S. CELLULAR	\$873.50
3/24/2021	14179	UPS	\$132.00
3/24/2021	14180	VIDENI CONCEPTS, LLC, SHILO INN & SUITES	\$630.72
3/24/2021	14181	WASCO COUNTY	\$1,284.23
<b>TOTAL:</b>			<b>\$137,603.60</b>

NCPHD Board of Health authorizes check numbers 14139 - 14181 and payroll EFT numbers 807 - 812 totalling \$137,603.60.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Commissioner Kathy Schwartz  
Chair, NCPHD Board of Health



**Accounts Payable Checks  
Issued April 2021**

Check Date	Check Number	Vendor Name	Amount
Held in Que	813	P E R S	\$16,706.72
Held in Que	814	OREGON STATE, DEPT OF REVENUE	\$4,309.44
Held in Que	815	OREGON STATE, EMPLOYMENT DEPT	\$254.68
4/9/2021	816	OREGON STATE, DEPT OF REVENUE	\$4,325.61
4/9/2021	817	IRS	\$16,351.97
Held in Que	818	IRS	\$131.86
Held in Que	819	OREGON STATE, DEPT OF REVENUE	\$36.66
4/2/2021	820	IRS	\$390.38
4/2/2021	821	OREGON STATE, DEPT OF REVENUE	\$115.22
4/9/2021	822	ASIFLEX	\$245.00
4/9/2021	823	P E R S	\$16,867.90
4/23/2021	824	IRS	\$18,054.70
4/23/2021	825	ASIFLEX	\$245.00
Held in Que	826	P E R S	\$18,050.41
4/23/2021	827	OREGON STATE, DEPT OF REVENUE	\$4,782.67
4/2/2021	14182	CA STATE DISPURSEMENT UNIT	\$231.50
4/2/2021	14183	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
4/6/2021	14184	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$4,526.95
4/6/2021	14185	BANKMAN, JUDY	\$362.50
4/6/2021	14186	BEERY ELSNER & HAMMOND LLP	\$687.00
4/6/2021	14187	CARDOSI, AVERY	\$49.00
4/6/2021	14188	CIS TRUST	\$35,354.30
4/6/2021	14189	CURASCRIP SPECIALTY, DISTRIBUTION	\$6,849.88
4/6/2021	14190	HENRY SCHEIN	\$658.51
4/6/2021	14191	MID-COLUMBIA MEDICAL CENTER	\$135.00
4/6/2021	14192	OFFICE DEPOT	\$1,220.59
4/6/2021	14193	OPTIMIST PRINTERS	\$292.00
4/6/2021	14194	PAULY, ROGERS & CO., P.C.	\$8,500.00
4/6/2021	14195	RICOH USA INC.	\$87.94
4/6/2021	14196	SECRETARY OF STATE	\$250.00
4/6/2021	14197	STAEHNKE, DAVID	\$190.53
4/6/2021	14198	STAPLES ADVANTAGE	\$21.99
4/6/2021	14199	TREICHEL, LORI	\$285.50
4/6/2021	14200	US SCALE INC DBA, MERIDIAN SCALE	\$280.00
4/6/2021	14201	WASCO COUNTY	\$9,355.68
4/7/2021	14202	AMERICAN FAMILY LIFE ASSURANCE	\$188.00
4/8/2021	14203	U.S. POSTAL SERVICE	\$2,421.66
4/16/2021	14204	CA STATE DISPURSEMENT UNIT	\$231.50
4/16/2021	14205	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
4/21/2021	14206	AHLERS & ASSOCIATES	\$860.00
4/21/2021	14207	BRYAN MCGEENEY, RANDONNEE	\$605.00
4/21/2021	14208	CALVARY BAPTIST CHURCH	\$165.00
4/21/2021	14209	H2OREGON BOTTLED WATER INC.	\$147.00
4/21/2021	14210	HENRY SCHEIN	\$133.21
4/21/2021	14211	IMMENSE IMAGERY	\$2,152.50
4/21/2021	14212	MCINNES, MARTHA	\$72.00
4/21/2021	14213	MID-COLUMBIA MEDICAL CENTER	\$603.75

PAYROLL A/P (EFT)

PAYROLL A/P

PAYROLL A/P

PAYROLL A/P

4/21/2021	14214	OFFICE DEPOT	\$996.80
4/21/2021	14215	ONE TREE HILL, LLC, LYNDA MAREE WEBBER	\$1,187.50
4/21/2021	14216	OR STATE PUBLIC, HEALTH LABORATORY	\$184.24
4/21/2021	14217	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,700.00
4/21/2021	14218	OREGON STATE, DEPT OF HUMAN SERVICES	\$26,034.34
4/21/2021	14219	SATCOM GLOBAL INC.	\$65.02
4/21/2021	14220	SHRED-IT USA	\$215.55
4/21/2021	14221	STERICYCLE INC.	\$620.28
4/21/2021	14222	STRATUS AUDIO, INC.	\$42.93
4/21/2021	14223	TYLER TECHNOLOGIES, INC.	\$397.50
4/21/2021	14224	U.S. CELLULAR	\$839.06
4/21/2021	14225	UPS	\$132.00
4/21/2021	14226	US BANK	\$3,300.11
4/21/2021	14227	WASCO COUNTY	\$754.18
4/26/2021	14228	OREGON STATE, DEPARTMENT OF REVENUE	\$368.34
4/29/2021	14229	AMERICAN FAMILY LIFE ASSURANCE	\$188.00
4/29/2021	14230	CA STATE DISPURSEMENT UNIT	\$231.50
4/29/2021	14231	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
<b>TOTAL:</b>			<b>\$220,369.06</b>

**PAYROLL A/P**

NCPHD Board of Health authorizes check numbers 14182 - 14231 and payroll EFT numbers 813 - 827 totalling \$220,369.06.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_  
**Commissioner Kathy Schwartz**  
**Chair, NCPHD Board of Health**

**Accounts Payable Checks  
Issued May 2021**

Check Date	Check Number	Vendor Name	Amount
Held in Que	828	IRS	\$216.96
Held in Que	829	OR STATE, DEPT OF REVENUE	\$280.90
5/10/2021	830	IRS	\$19,989.36
5/10/2021	831	ASIFLEX	\$245.00
Held in Que	832	PERS	\$19,594.67
5/10/2021	833	OREGON STATE, DEPT OF REVENUE	\$5,162.63
5/7/2021	834	IRS	\$160.15
Held in Que	835	PERS	\$206.40
5/7/2021	836	OREGON STATE, DEPT OF REVENUE	\$45.22
5/25/2021	837	IRS	\$17,158.58
5/25/2021	838	ASIFLEX	\$245.00
5/25/2021	839	PERS	\$17,553.56
5/25/2021	840	OREGON STATE, DEPT OF REVENUE	\$4,537.95
5/21/2021	841	IRS	\$103.01
5/21/2021	842	OREGON STATE, DEPT OF REVENUE	\$31.84
5/5/2021	14232	BANKMAN, JUDY	\$62.50
5/5/2021	14233	BEERY ELSNER & HAMMOND LLP	\$1,001.50
5/5/2021	14234	CIS TRUST	\$36,228.66
5/5/2021	14235	COLUMBIA RIVER AFFORDABLE, PORTABLES, LLC	\$385.00
5/5/2021	14236	CYTOCHECK LABORATORY LLC	\$420.00
5/5/2021	14237	HALL, KATHERINE	\$24.99
5/5/2021	14238	HENRY SCHEIN	\$423.78
5/5/2021	14239	INTERPATH LABORATORY INC.	\$33.10
5/5/2021	14240	MARTIN & MARTIN INC., COUSINS COUNTRY INN	\$540.00
5/5/2021	14241	OFFICE DEPOT	\$258.84
5/5/2021	14242	ONE TREE HILL, LLC, LYNDA MAREE WEBBER	\$937.50
5/5/2021	14243	OPTIMIST PRINTERS	\$4,298.00
5/5/2021	14244	OR STATE PUBLIC, HEALTH LABORATORY	\$81.30
5/5/2021	14245	OREGON STATE, DEPT HUMAN SERVICES-OFS	\$886.66
5/5/2021	14246	OREGON STATE, DEPT OF HUMAN SERVICES	\$20.00
5/5/2021	14247	SANDERSON, JESSICA	\$1,800.00
5/13/2021	14248	AFFORDABLE CARE NW, DBA HELPING HANDS	\$220.00
5/13/2021	14249	BICOASTAL MEDIA LLC, BICOASTAL COLUMBIA RIVER	\$200.00
5/13/2021	14250	FRANKLIN, SARAH	\$7,725.00
5/13/2021	14251	H2OREGON BOTTLED WATER INC.	\$56.50
5/13/2021	14252	OFFICE DEPOT	\$25.22
5/13/2021	14253	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,100.00
5/13/2021	14254	SATCOM GLOBAL INC.	\$65.02
5/13/2021	14255	SHRED-IT USA	\$218.39
5/13/2021	14256	U.S. CELLULAR	\$825.67
5/13/2021	14257	WASCO COUNTY	\$413.76
5/19/2021	14258	AHLERS & ASSOCIATES	\$860.00

PAYROLLA/P (EFT)

5/19/2021	14259	IMMENSE IMAGERY	\$3,292.37
5/19/2021	14260	MID-COLUMBIA MEDICAL CENTER	\$603.75
5/19/2021	14261	OFFICE DEPOT	\$3.42
5/19/2021	14262	OPTIMIST PRINTERS	\$1,204.08
5/19/2021	14263	OREGON STATE, DEPT HUMAN SERVICES- OFS	\$240.00
5/19/2021	14264	OREGON STATE, DEPT OF HUMAN SERVICES	\$10,000.00
5/19/2021	14265	THE BARGAIN CTR DBA, DISCOVER RENTALS	\$1,811.45
5/19/2021	14266	TOASTED MAPLE	\$475.00
5/19/2021	14267	UPS	\$132.00
5/19/2021	14268	US BANK	\$6,987.90
5/19/2021	14269	WASCO COUNTY	\$31,315.63
5/25/2021	14270	CA STATE DISPURSEMENT UNIT	\$231.50
5/25/2021	14271	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
5/25/2021	14272	COLUMBIA GORGE NEWS	\$236.25
5/25/2021	14273	MID-COLUMBIA MEDICAL CENTER	\$135.00
5/25/2021	14274	OFFICE DEPOT	\$120.80
5/25/2021	14275	OPTIMIST PRINTERS	\$111.00
<b>TOTAL:</b>			<b>\$203,317.77</b>

PAYROLL A/P

NCPHD Board of Health authorizes check numbers 14332 - 14275 and payroll EFT numbers 828 - 842 totalling \$203,317.77.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_  
 Commissioner Kathy Schwartz  
 Chair, NCPHD Board of Health

**Accounts Payable Checks  
Issued June 2021**

Check Date	Check Number	Vendor Name	Amount
6/10/2021	843	IRS	\$18,170.80
6/10/2021	844	ASIFLEX	\$245.00
Held in Que	845	PERS	\$17,823.38
6/10/2021	846	OREGON STATE, DEPT OF REVENUE	\$4,833.11
6/3/2021	14276	CIS TRUST	\$38,468.65
6/3/2021	14277	AMERICAN FAMILY LIFE ASSURANCE	\$188.00
6/3/2021	14278	CA STATE DISPURSEMENT UNIT	\$231.50
6/3/2021	14279	NATIONWIDE RETIREMENT SOLUTION	\$1,775.00
6/9/2021	14280	AFFORDABLE CARE NW, DBA HELPING HANDS	\$275.00
6/9/2021	14281	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$1,125.00
6/9/2021	14282	BANKMAN, JUDY	\$225.00
6/9/2021	14283	BEERY ELSNER & HAMMOND LLP	\$1,057.50
6/9/2021	14284	BICOASTAL MEDIA LLC, BICOASTAL COLUMBIA RIVER	\$200.00
6/9/2021	14285	COLUMBIA GORGE NEWS	\$272.00
6/9/2021	14286	CYTOCHECK LABORATORY LLC	\$262.50
6/9/2021	14287	FRANKLIN, SARAH	\$3,862.50
6/9/2021	14288	HENRY SCHEIN	\$2,925.93
6/9/2021	14289	OFFICE DEPOT	\$1,144.27
6/9/2021	14290	ONE TREE HILL, LLC, LYNDIA MAREE WEBBER	\$812.50
6/9/2021	14291	OPTIMIST PRINTERS	\$545.00
6/9/2021	14292	OR STATE PUBLIC, HEALTH LABORATORY	\$81.30
6/9/2021	14293	OREGON STATE, DEPT OF ENVIRONMENTAL QUA	\$1,300.00
6/9/2021	14294	SATCOM GLOBAL INC.	\$65.57
6/9/2021	14295	SLATT, KRISTEN	\$103.84
6/9/2021	14296	THE TIMES-JOURNAL	\$102.00
6/9/2021	14297	US BANK	\$3,695.13
6/9/2021	14298	WASCO COUNTY	\$284.02
6/9/2021	14299	IMMENSE IMAGERY	\$850.00
6/11/2021	14300	CA STATE DISPURSEMENT UNIT	\$231.50
6/11/2021	14301	NATIONWIDE RETIREMENT SOLUTION	\$1,425.00
6/16/2021	14302	AHLERS & ASSOCIATES	\$860.00
6/16/2021	14303	ASD SPECIALITY HEALTHCARE LLC, ASD HEALTHCARE	\$25.29
6/16/2021	14304	H2OREGON BOTTLED WATER INC.	\$56.50
6/16/2021	14305	HENRY SCHEIN	\$222.87
6/16/2021	14306	MULTNOMAH EDUC. SERVICE DIST	\$910.00
6/16/2021	14307	RICOH USA INC.	\$194.26
6/16/2021	14308	SAIF CORPORATION	\$828.28
6/16/2021	14309	U.S. CELLULAR	\$825.67
6/16/2021	14310	ACEVEDO, MARIA TRINIDAD	\$148.45
6/22/2021	14311	COBBLESTONE CATERING LLC	\$1,203.40
6/22/2021	14312	GODWIN, CHLOE	\$32.00
6/22/2021	14313	MID-COLUMBIA MEDICAL CENTER	\$738.75
6/22/2021	14314	PASHEK, ROBIN	\$259.00
6/22/2021	14315	THE POOL & SPA HOUSE INC.	\$174.53

PAYROLL A/P (EFT)

PAYROLL A/P

PAYROLL A/P

6/22/2021	14316	UPS	\$132.00
6/22/2021	14317	WRAY, TANYA	\$17.00
TOTAL:			\$109,209.00

NCPHD Board of Health authorizes check numbers 14276 - 14317 and payroll EFT numbers 843 - 846 totalling \$109,209.00.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_  
 Commissioner Kathy Schwartz  
 Chair, NCPHD Board of Health



**Public Health**  
Prevent. Promote. Protect.

**North Central Public Health District**

*"Caring For Our Communities"*

**NCPHD Contracts Summary for Board of Health Meeting of July 13<sup>th</sup>, 2021**

**Submitted By: Shellie Campbell, Interim Director**

1. **SECOND AMENDMENT TO BANKMAN AGREEMENT 6\_11\_21** between Judy Bankman (CONTRACTOR) and North Central Public Health District (NCPHD) for Professional Services.
  - a. *Fiscal Impact:* Estimated cost to NCPHD is not to exceed the amount of \$26,000.
2. **OHSU COVID-19 LAB TEST Clinical Research Study** at North Central Public Health District.
  - a. *Fiscal Impact:* A \$5,000 stipend to NCPHD for participating in the COVID-19 Lab Test Study.
3. **ONE TREE HILL AMENDMENT # 1 TO AGREEMENT** between One Tree Hill (CONTRACTOR) and North Central Public Health District (NCPHD) for Professional Services.
  - a. *Fiscal Impact:* Revised estimated "not to exceed amount" of \$22,000.
4. **PASHEK AGREEMENT** between Robin Pashek (CONTRACTOR) and North Central Public Health District (NCPHD). This agreement outlines the description of services the contractor will provide.
  - a. *Fiscal Impact:* Estimated cost to NCPHD not to exceed \$10,000.
5. **UMATILLA CONTRACT FIRST AMENDMENT** between Umatilla County and North Central Public Health District for PE 51-02 PH Regional Modernization work in Region 9.
  - a. *Fiscal Impact:* Revised estimated "not to exceed cost" of \$34,000.
6. **MEMORANDUM OF UNDERSTANDING UTOPIA PDX** between UTOPIA PDX, a Community Based Organization (CBO) and North Central Public Health District (NCPHD). The MOU describes the responsibilities for coordinated engagement, education and outreach activities, contact tracing and social services to support local communities.
  - a. *Fiscal Impact:* No fiscal impact
7. **WASCO COUNTY VACCINE EFFORTS CONTRACT** between Wasco County and North Central Public Health District (NCPHD) for Gift Cards.
  - a. *Fiscal Impact:* No fiscal impact



**North Central Public Health District**  
*"Caring for Our Communities"*

**NCPHD Interim Directors Report for Board of Health Meeting of July 13<sup>th</sup>, 2021**  
**Presented by Shellie Campbell, Interim Director**

July 2021 was another action packed month for NCPHD staff. Here are the highlights...

COVID – Several changes took place.

- We pulled down The Readiness Center mass vaccination site and moved to mobile events.
- The VAX Team went out to Sherman and Gilliam County (Condon, Arlington, and Moro – 6 clinics in June).
- Wasco County welcomed a Mobile Vaccine Clinic from FEMA. The clinic came with a trailer, staff and vaccine. It has been well received and as of June 30<sup>th</sup> over 1,000 vaccinations had been given. One of the focuses of the MVC is to support getting migrant workers fully vaccinated while they are working in our community.
- Planning is underway to continue offering vaccine in underserved communities and populations. We have provided onsite vaccine clinics at Windy River Gleaners, Dufur School and Community Meal sites.
- Planning is also in full gear to address school vaccinations and recommendations as new information is received. We are thankful for the relationships that have been formed over the past 16 months to support the work going forward.
- We continue to move and plan with changes coming from the state and OHA. We are encouraged to see our vaccination numbers increase, but we also are aware that we have more work ahead of us and that COVID is not "over" and is unpredictable.

NCPHD Programs

- Our WIC program continues to provide one on one service to clients, mostly virtually. An interesting outcome from the pandemic is our client service numbers were very high even under challenging circumstances. WIC staff implemented a new outreach plan to provide over 500 Farmers Market Vouchers during the month of June with a "Drive-thru" pick-up process.
- Nurse Home Visiting has continued to provide services to pregnant and parenting families and children. The Team has also continued to support special need clients through the SPOC (Shared Plan of Care) with community partners.
- Environmental Health is moving to back in person inspections for restaurants, septic tanks and pools. The EH Staff are very busy. This past year has brought new enforcement challenges that no public health department has seen in previous years. We continue to work with our state partners to research and address.
- Walk-in Clinic and Reproductive Health continue to see clients by appointment. The clinic is also offering COVID Vaccine one day a week and look to expanding clinic hours as needed.

Staff Updates

- On June 30<sup>th</sup> we celebrated Kathi Hall, our Finance Manager, and her retirement. Kathi has worked at NCPHD for over 20 years and was instrumental in setting up the move from Wasco County to NCPHD District. Kathi has been invaluable to the



success of NCPHD and helping us navigate the funding requirements and changes during the pandemic. We wish her all the best!!

- We are currently interviewing for two Communicable Disease Investigators. One for NCPHD and one for the Modernization of Public Health Regional Position. We are encouraged with the applicants we received. Jeremy Hawkins our current CD Supervisor is returning to school in September to complete his Masters in Public Health. Jeremy went above and beyond during his time here at NCPHD and led the COVID Team in testing, outreach, wraparound services and contact tracing. He is a public health rock star!
- We welcomed to our financial team Brita Meyer. Brita has roots here in The Dalles and we welcome her expertise in accounting, payroll and many other financial matters.
- Our staff at NCPHD put their personal life on hold during the past 16 months, we are pleased to see staff planning vacations and taking much deserved time off.